MINUTES

A regular meeting of the Board of Light and Power was called and held on July 8, 2008 at 5:30 p.m. in the Board Meeting Room at 2200 Wright St.

Present:

Thomas G. Humphrey, Chair
Carolyn M. Piirala, Vice Chair/Secretary
Richard J. Goodney
Kenneth C. Wanberg
Craig G. Stien

Absent: None

It was moved by C. Piirala, seconded by K. Wanberg and unanimously carried to accept the June 26, 2008 revised minutes.

On a motion by R. Goodney, seconded by C. Stien and unanimously carried, the Board approved Accounts Payable totaling $759,545.18.

1. **Additions or Corrections to the Agenda.**

Executive Director Kirby Juntila presented no additional information.

2. **Citizen Comment**.

No comments were received from citizens.

3. **Recommendation for Payment of Mechanical Seals for Unit No. 3 Pressure Sluice Pump.**

It was moved by K. Wanberg, seconded by R. Goodney, and unanimously carried to authorize payment to Able Technology totaling $33,704 for the purchase of mechanical seals for Unit No. 3 3B High Pressure Sluice Pump.

4. **Recommendations to Award:**

A. Purchase of (1) 150 kVA Transformer.
B. Tourist Park Environmental Assessment.

On a motion by C. Stien, seconded by K. Wanberg and unanimously carried, the Board awarded the purchase of one (1) 150 kVA Transformer to Power Line Supply totaling $7,344 per their best bid meeting specifications. The transformer will be used to provide service to the new Tractor Supply Store being built in Marquette Township .R. Goodney questioned the status of the transformer if the new facility isn't built?

Superintendent of Distribution David Lynch responded that the transformer would be inventoried and used for a future installation. He added the cost of transformers is increasing due to the escalating cost of metals and demand.

It was moved by R. Goodney, seconded by K. Wanberg and unanimously carried to award the preparation of an Environmental Assessment of the Tourist Park Dam Reconstruction as required by the Federal Energy Regulatory Commission to STS Consultants for a not-to-exceed amount of $103,113. R. Goodney questioned if the cost of the assessment is within projections? Executive Director Kirby Juntila responded in the affirmative. C. Stien questioned if this study should be conducted prior to determination of the cost to construct a new dam? K. Juntila said the Environmental Assessment is part of determining the cost of replacing the dam. Assistant Director of Operations William Pyle added the assessment is part of the critical path for dam reconstruction. T. Humphrey said the assessment will be done concurrently with the dam design process.

5. **Any additional Business the Executive Director Wishes to Present.**

K. Juntila advised the Board: 1). Unit No. 2 operated very well with the new shipment of Eastern coal received and the grate clips replaced on the Unit are functioning well.. W. Pyle added environmental testing was performed in conjunction with state NOx rules and the levels recorded were below the limit guidelines; 2) he is waiting receipt of the Letter of Intent from Renewafuels and CCI regarding purchase of biomass fuel which is being reviewed/written by CCI Legal Counsel; 3) a $5,000 grant from the Michigan Municipal Risk Management Authority (MMRMA) has been received for the installation of a heated sidewalk and handicapped access door at the Wright Street office. Director of Human Resources and Administration Paul Kitti and Supervisor of Administrative Services Mary Adamini applied for the grant in conjunction with recommendations made by MMRMA personnel following a risk assessment of the utility's facilities. P. Kitti said a second grant application for the purchase of security equipment has also been filed with MMRMA. K. Juntila commented that the utility is realizing insurance savings through various grants and program implementation and thanked P. Kitti and M. Adamini for their proactive work toward that end, and; 4). D. Lynch and IT Administrator Susan Wickstrom demonstrated the current and future capabilities of the newly installed technology in the Board Room that will be used for power point presentations, teleconferencing, employee training, vendor demonstrations, an emergency command center, web conferences, and webinars. The two (2) large screen LCD high definition TV screens can be adjusted to provide excellent viewing for the public and Board during presentations and will replace the outdated retractable wall screen and video projector used previously. D. Lynch said
the screens are remotely tied into the utility's computer network. S. Wickstrom said the project will consist of two (2) phases and will include video cameras which will allow

teleconference participants to see/interact with each other. Webinar equipment is expected to be delivered this week. K. Juntila commented that when possible, use of the technology will reduce travel expenses/time to participate in meetings/seminars. Following a demonstration of the clarity of the screens in power point format, Board members suggested using the technology to show pictures of Plant facilities/equipment to better educate the Board in its decision making process. K. Wanberg suggested using photos or video of utility facilities to help educate new Board members to provide a comprehensive introduction to the utility. The Board commented positively on reducing travel time and expenses and the ability to reposition the dual screens to provide excellent viewing for those in attendance. D. Lynch said the project to date has cost only half the budgeted amount due in part to the wiring and installation being done in-house by Meter Department electricians. D. Lynch commented on the excellent job by Meter Department personnel to get the equipment mounted and wired. D. Lynch said the new teleconference technology will be able to evolve as technology changes.

6. **Time for Citizen Comments.**

Lou Chappell of 2021 Woodland commented on his positive experience with teleconferencing while on a City committee.

7. **Any Additional Business the Board Members Wish to Present**.

C. Piirala commented positively on the improvements made to the Board Room and its professional atmosphere.

8. **Adjournment.**

The meeting adjourned at 6:08 p.m.

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Carolyn M. Piirala,
Vice Chair/Secretary

The Minutes of the Marquette Board of Light and Power are on file for public inspection at City Hall, the Peter White Public Library, and the MBLP Main Office at 2200 Wright St., Marquette, MI 49855